

SPECIFIC GRANT AGREEMENT No .../..

This Specific Grant Agreement [insert number] (hereinafter referred to as 'the Agreement') is concluded between:

the European Union (hereinafter referred to as 'the Union'), represented by the European Commission (hereinafter referred to as 'the Commission'), itself represented for the purposes of signature of the Agreement by [Forename SURNAME, function, DG/service],

on the one part,

and

[Name of the organisation] [SHORT NAME of the organisation]

[Address]

(hereinafter referred to as 'the Humanitarian Organisation'), represented for the purposes of signature of the Agreement by [Forename SURNAME, Function],

on the other part.

Article 1 Subject matter of the Agreement

1.1 This Agreement is concluded in the context of the partnership established between the Parties. It is drawn up in accordance with the relevant terms of the Framework Partnership Agreement No [...] signed between the Commission and the Humanitarian Organisation on [date on which the last Party signed the Framework Partnership Agreement] (hereinafter referred to as 'the Framework Partnership Agreement'). The terms and conditions of the Framework Partnership Agreement and its Annexes are fully applicable to this Agreement, except where explicitly provided otherwise.

1.2 The Commission has decided to award a grant, under the terms and conditions set out in this Agreement and the Framework Partnership Agreement, including its Annexes, for the Action entitled **[insert title of the Action]** (hereinafter referred to as 'the Action') as described in the Single Form [...],¹ which forms an integral part of this Agreement.

1.3 With the signature of this Agreement, the Humanitarian Organisation accepts the grant and agrees to implement the Action in accordance with the terms and conditions of the

¹ Reference number of the Single Form.

Agreement and of the Framework Partnership Agreement, including its Annexes, acting on its own responsibility.

Article 2 Entry into force of the Agreement and the implementation period of the Action

2.1 The Agreement shall enter into force on the date provided for in Article 2 of the General Conditions applicable to Humanitarian Aid Actions financed by the European Union annexed to the Framework Partnership Agreement (hereinafter referred to as 'the General Conditions').

2.2 The implementation period of the Action shall run for [months/days] from [insert date] (hereinafter referred to as 'the start date of the Action').

2.3 The eligibility period of the Action shall be from [insert date] until the end of the implementation period of the Action specified in Article 2(2) herein.

Article 3 Maximum amount and form of the grant

3.1 The direct costs of the Action eligible for Union-funding are estimated at EUR [...]. Indirect costs are estimated at EUR [...] and shall be declared as eligible on the basis of a flat-rate of [...] % of the total eligible direct costs. The total eligible costs of the Action are estimated at EUR [...], as set out in the Financial Overview of the Action in the Single Form.

3.2 The European Union undertakes to finance a maximum of EUR [...], equivalent to [...] % of the estimated total eligible costs specified in Article 3(1) herein.

3.3 The final amount of the Union contribution shall be determined in accordance with Article 18(8) of the General Conditions.

Article 4 Submission of reports and final payment request

4.1 *Either* ["[...] months before the end of the implementation period of the Action, the Humanitarian Organisation shall submit an Interim Report on the Action's implementation, covering the implementation up to one month before the reporting date."] *or* ["Not applicable."].²

4.2 The Humanitarian Organisation shall submit the final payment request and the Final Report within [...] months after the end of the implementation period of the Action.

Article 5 Payment arrangements

5.1 In accordance with Article 18(2) of the General Conditions, the Commission shall make a pre-financing payment equivalent to [...] %⁴ of the amount specified in Article 3(2) herein.

5.2 *Either* ["In accordance with Article 18(3) of the General Conditions, a further pre-financing instalment, equivalent to [...] % of the amount specified in Article 3(2) herein shall be made by the Commission, subject to the Humanitarian Organisation's declaration that at

² When the Interim Report is not required, Article 4(1) herein shall indicate 'Not applicable.'. By default, an Interim Report is not required in the case of urgent actions or short actions with a duration of less than 10 months, unless an Interim Report is operationally justified.

³ The default reporting deadline is 3 months, but a different deadline may be used when operationally justified.

⁴ By default 80%, but a lower percentage may be established, taking into account the specificities of the Humanitarian Organisation and of the Action.

least 70% of the first pre-financing installment paid has been consumed."] or ["Not applicable."].

Article 6 Specific conditions applying to the Action

6.1 *Either* ["The following specific conditions shall supplement, and have precedence over all other provisions of the Framework Partnership Agreement and its Annexes: [...]."] or ["Not applicable."].

6.2 *Either* ["The following specific conditions shall derogate from, and have precedence over all other provisions of the Framework Partnership Agreement and its Annexes: [...]."] or ["Not applicable."].

6.3 *Either* ["The rules applicable to urgent actions provided for in Article 3(5)(g) of Annex III of the Framework Partnership Agreement shall apply to this Agreement."] or ["Not applicable."].

Done in two originals in the [English/French] language, one for the Commission and one for the Humanitarian Organisation.

For the Humanitarian Organisation

[Forename SURNAME]

[Function]

Signature

Done at [place], [date]

For the Commission

[Forename SURNAME]

[Function]

Signature

Done at [Brussels], [date]