



European
Commission

Humanitarian Aid
and Civil Protection

ECHOES Flash #3

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Too many beneficiaries?

When extracting figures from the Single Form for statistical purpose, ECHO noticed a common encoding mistake, which gives a wrong impression on the number of beneficiaries reached by an action.

Under **section 4.3.1**, there was a tendency to repeat the number of individuals in the households' boxes.

Details	Beneficiaries	Indicators	Activities
4.3.1 Estimated total number of direct beneficiaries targeted by the result			
Individuals	<input type="text" value="500"/>		
Organisations	<input type="text" value="5"/>		
Households	<input type="text" value="100"/>	Individuals per household	<input type="text" value="5"/>
		or total individuals	<input type="text" value="500"/>

The option "households" was offered for those situations where the number of individuals is difficult to count or cannot be calculated. The purpose was NOT to translate the number of individual into households.

To address this issued, the Single Form **has been modified** in order to avoid the double counting problem. In the meantime, we invite you to pay attention to this section.

The Single Form guidelines will be updated as well and will read as follows:

4.3.1 Estimated total number of direct beneficiaries targeted by the result: The partner can choose to present the number of beneficiaries as individuals or households and/or organisations. The box "households" will be used when no exact figures are available on individual beneficiaries or when the results foresee a counting by households. When the option "households" is used, the system will calculate automatically the number of individuals concerned. "Households" and "individuals" are mutually exclusive; the partner has to choose between the 2 options to enter the number of targeted beneficiaries

For those projects where mistakes have been found (more than 500), ECHO will carry out a cleaning exercise to delete the obvious double counting. We invite you to verify the accuracy of the beneficiary figures next time you open the Single Form and to contact your desk in case of mistakes. You may have to adapt entries in section 4.3.1. to comply with the new validation rules.